

Structural Concrete: Special Issue Policy

General

Proposals for Special Issues will be reviewed and approved by the editorial team.

If the Guest Editor is **not** known to the editors, their proposal must be endorsed by an editorial board member who knows the Guest Editor personally.

On each Special Issue, the Guest Editor(s) should collaborate with one board member who will also be a Guest Editor on the Issue. In some cases, the Editorial Board Member or Associate Editor will be suggested by the editorial team.

Roles of the Guest Editor

Structural Concrete Special Issues operate on a 'by-invitation-only' basis. Unsolicited contributions, in principle, will not be considered.

The key role of the Guest Editor is to commission high quality content, relevant to the SI topic. The Guest Editor(s) will recommend reviewers for the SI and act as reviewers themselves. The Guest Editor(s) will not have access to the peer review system.

The Guest Editor should submit to the EIC a full written proposal for the SI including:

- Title
- Overview/rationale for the SI
and
- Tentative schedule for peer review, including a submission deadline.

The EIC and editorial team reserve the right to reject proposals.

If the proposal is tentatively accepted, the GE must provide a list of invited papers with the name and email of a minimum of two suggested reviewers per paper in Excel format.

On receipt of a satisfactory list of papers/reviewers, the EIC will formally accept the proposal. The GE(s) should also act as a reviewer of the paper and if there are a team of GE(s), should indicate which GE will review each paper.

For each SI, a minimum of 10 accepted special issue papers is encouraged. There is no maximum number of articles.

Once the SI has been formally approved by the editorial team, the Guest Editors will inform authors how to submit to the journal and the deadlines for doing so (papers will be submitted through the official web : <https://wiley.atyponrex.com/journal/SUCO>). The authors should mark in the submission to which Special Issue they are applying.

The EIC will assign reviewers (one of which will be the Guest Editor), and make final decisions based on the peer review reports.

The SI will publish once the Guest Editor has confirmed that they are happy with the number of contributions. Papers outside of the standard peer review timeframe, may be published in regular issues to avoid the delayed publication of the Special issue.